



PLK Choi Kai Yau School

Year 2 – Year 11 Admissions Application

Attach a recent
passport size
photo of
applicant here

APPLICANT'S PERSONAL INFORMATION 申請人資料

- English Name in Full 學生英文姓名: _____
- Chinese Name in Full 學生中文姓名: _____ • Gender (M/F) 性別: _____
- Date of Birth (dd/mm/yy) 出生日期: _____ / _____ / _____ • Nationality 國籍: _____
- Passport Number or HK Identity Card Number 護照號碼/香港身份證號碼: _____
- Mother Tongue 母語: _____ • Language(s) spoken at home 常用語言: _____
- Applying for: _____ for the 2018- 2019 academic year.
year/grade level

SCHOOL INFORMATION 學校資料

- List schools attended (current school first):

Name of School	Year/Grade	From	To

- What are the applicant's main extra-curricular activities? _____

- List any awards/achievements gained both in-school and out-of-school: _____

- Why do you want your child to transfer schools? _____

PARENTS' INFORMATION 家長資料

- Mother's Name in Full 母親姓名: _____ • Occupation 職業: _____
- Father's Name in Full 父親姓名: _____ • Occupation 職業: _____
- Residential address 住址: _____

- Contact Tel No. 電話號碼 (Home): _____ (Mother): _____ (Father): _____
- Correspondence address (*if different to residential address*) 通訊地址(如與住址不同): _____

GUARDIAN'S INFORMATION 監護人資料: *Complete only if child's legal guardian is not their mother/father* 如父母均非學生之合法監護人,請填妥此部分

- Guardian's name in full 監護人姓名: _____ • Occupation 職業: _____
- Residential address 住址: _____

- Contact Tel No. 電話號碼 (Home): _____ (Mobile): _____
- Correspondence address (*if different to residential address*) 通訊地址(如與住址不同): _____

REFERENCE REQUEST 推薦信

If your child is given the opportunity to attend a second interview, we will request a confidential reference from their most recent school. 如學生成功進入第二輪面試,本校將要求學生提供最近就讀學校之推薦信。

APPLICATION SUBMISSION 遞交申請

Application forms should be submitted to the school General Office (2/F) **in person** from 16th – 20th April '18, between the hours of 9am – 5pm (Monday to Friday), excluding public holidays. 請將填妥之插班生申請表格於 2018 年 4 月 16 日至 2018 年 4 月 20 日內親身交回本校校務處(辦公時間:星期一至五上午九時正至下午五時正,公眾假期除外)。

APPLICATION CHECKLIST 申請文件: **Along with this application form, please submit the following:**

- a recent passport size photo of the applicant, attached where indicated on application form 相片一張
- a copy of the applicant's reports from the **last two years** 最近兩年之成績表副本一份
- a copy of the applicant's birth certificate 出生證明書副本一份. *If the applicant's birth certificate was not issued in Hong Kong, a copy of the applicant's Hong Kong ID card or passport page with valid HK visa should also be submitted.* 如出生證明書非由香港發出,香港身份證副本或有香港有效簽證之護照均可
- 3 stamped (\$2), addressed envelopes 三個已附郵票(\$2)之回郵信封
- non-refundable registration fee of HK\$200 (*paid by crossed cheque made payable to PLK Choi Kai Yau School with the applicant's name clearly written on the back*) 報名費 200 元正,所繳交之費用不獲發還 (劃線支票抬頭 PLK Choi Kai Yau School, 並於支票背面填寫學生姓名)

Address: PLK Choi Kai Yau School, 6 Caldecott Road, Piper's Hill, Kowloon, Hong Kong 香港九龍琵琶山郝德傑道 6 號

Note: The collection, retention and use of personal data by Po Leung Kuk Choi Kai Yau School ("PLKCKY") is subject to the Personal data (Privacy) Ordinance. Personal data are collected, retained and used by The PLKCKY for the purpose of processing this application. PLKCKY shall treat all personal data as confidential and take reasonable steps to ensure adequate security control over the use of personal data. 註: 保良局蔡繼有學校根據個人資料(私隱)條例收集、保留及使用個人資料。保良局蔡繼有學校乃為處理上述申請之目的而收集、保留及使用個人資料。所有個人資料將保密。保良局蔡繼有學校會採取合理措施以保證個人資料之使用獲充份的保安管制。